

### 1. Title of the certificate <sup>1</sup>

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Example:

City & Guilds Level 2 Progression Award in Early Years Care and Education

### 2. Translated title of the certificate <sup>2</sup>

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Example:

City & Guilds Ebene 2 Progression Zeugnis in Erziehung (de)

### 3. Profile of skills and competences

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List the skills and competences acquired by the holder of the certificate. This list should start as follows: “A typical holder of the certificate is able to:” and should include a list of about 5 to 15 items using action verbs to describe skills and competences.

Example:

The holder of the certificate is able to:

#### **Core units**

- understand the role of the childcare worker
- apply the principles of good practice and equal opportunities
- investigate the principles of working with children 1-8 years, to promote physical care and development
- investigate the principles of working with children 1-8 years, to promote social and emotional development
- investigate the principles of working with children 1-8 years, to promote sensory and intellectual development
- investigate the principles of working with children 1-8 years, to promote language development
- recognise a safe learning environment for children
- prepare to contribute to the protection of children
- prepare for working with parents:

#### **Optional Units (one from)**

- work effectively with babies 0-12 months
- observe children
- prepare to work with colleagues in a childcare setting
- apply the principles of good practice with regard to communication in the childcare setting
- prepare for professional development as a childcare worker

### 4. Range of occupations accessible to the holder of the certificate <sup>3</sup>

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Example:

Nursery Assistant, Pre-School Assistant

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<sup>1</sup> In the original language. | <sup>2</sup> If applicable. This translation has no legal status. | <sup>3</sup> If applicable.

## 5. Official basis of the certificate

### Body awarding the certificate

Example:

City & Guilds Affinity  
1 Giltspur Street, London EC1A 9DD, UK  
[www.city-and-guilds.co.uk](http://www.city-and-guilds.co.uk)

### Authority providing accreditation / recognition of the certificate

Example:

Qualifications and Curriculum Authority  
83 Piccadilly London W1J 8QA, United Kingdom.  
[www.qca.org.uk](http://www.qca.org.uk)

### Level of the certificate (national or European) <sup>1</sup>

Example:

Level 2 in the National Qualifications Framework  
Level 4 in the European Qualifications Framework

### Grading scale / Pass requirements

Example:

**Written assessments**  
Distinction / Credit / Pass  
**Examinations**  
Pass (70%) / Fail

### Access to next level of education / training <sup>1</sup>

Example:

Provides access to Level 3 Progression Award or other Level 3 qualifications in the NQF

### International agreements on recognition of qualifications<sup>1</sup>

Example:

Ireland and United Kingdom have concluded an exercise to enable broad comparisons to be drawn between qualifications and their levels in Ireland, Scotland, England, Wales and Northern Ireland.

### Legal basis

Example: Qualifications and Quality Assurance (Education and Training) Act 2012.

## 6. Officially recognised ways of acquiring the certificate

Replace with a description of the way the certificate can be acquired (apprenticeship, school/training centre-based or workplace-based, accredited prior learning) and/or complete the table below.

Description of vocational education and training	Percentage of total programme (%)	Duration (hours/weeks/months/years)
School/training centre-based	Example:60 %	Example: 600 hours of guided learning
Workplace-based	40 %	400 hours
Accredited prior learning	Example: Up to 80 %	
Total duration of the education / training leading to the certificate		Example: 1000 hours

## 7. Additional information

### Entry requirements <sup>1</sup>

Example: Candidates are expected to be able to complete the course and have appropriate numeracy skills.

### More information (including a description of the national qualifications system)

Example: [www.naric.org.uk/naric](http://www.naric.org.uk/naric)

### National Europass Centre

Example: [www.naric.org.uk/Europass](http://www.naric.org.uk/Europass)

<sup>1</sup> If applicable.